
Constitution of the Student Chapter of the American Chemical Society at the University of Virginia

Article I. Name

The name of this organization shall be the Student Chapter of the American Chemical Society at the University of Virginia (hereafter referred to as Chapter).

Article II. Objectives

The objectives of this Chapter shall be to afford an opportunity for students of a chemical science to become better acquainted, to secure the intellectual stimulation that arises from professional association, to obtain experience in preparing and presenting technical material before chemical audiences, to foster a professional spirit among the members, to instill a professional pride in the chemical sciences, and to foster an awareness of the responsibilities and challenges of the modern chemist.

Article III. Membership

The membership of this organization shall be composed of student members of the American Chemical Society and any undergraduate students registered at the University of Virginia. Students who are not an ACS student member may be chapter members but may neither hold office nor have voting power. There must be at least six chapter members who are ACS student members at all times.

Article IV. Officers

The officers of this Chapter shall be a President, a Vice-President, a Secretary, and a Treasurer, who shall constitute the Executive Committee. The officers shall be elected by the Executive Committee at the first meeting in April from self-nominated candidates. They shall take office at the start of the subsequent academic year and shall hold office until their successors are duly elected.

Article V. Duties of Officers

1. President
 - a. Preside over general and executive meetings
 - b. Present all motions to the body present
 - c. Preside over the planning and implementation of Chapter activities
2. Vice President
 - a. Share all of the President's responsibilities
 - b. Preside over the recruitment of new members throughout the year
3. Secretary
 - a. Take attendance and minutes for each meeting and report the minutes via email or at the beginning of the next meeting
 - b. Maintain a list of current members and add new members to the Chapter listserv
4. Treasurer
 - a. Collect dues
 - b. Maintain financial records of the Chapter
 - c. Represent the team in financial functions with outside organizations
 - d. Request funding through UVA by submitting a budget proposal that is approved by the Executive Committee
5. The division of duties not set forth above shall be determined by mutual agreement between the officiating body. In the event of a dispute as to the division of duties, the president shall have the power to determine the division of duties.

Article VI. Faculty Advisor

The Chapter shall, at its annual election, elect as its Faculty Advisor a faculty member who is a member of the American Chemical Society, whose duties shall be to advise the Chapter both in its local activities and in its relations with the Society. The Advisor shall be kept informed of all Chapter activities and shall advise the Chapter on any policy matters.

Article VII. Professional Advisor

The Chapter may, at its annual election, select as its Professional Advisor a non-faculty member of the American Chemical Society. This person shall assist the Chapter in its relations with the Local Section of the Society and with the industrial community.

Article VIII. Meetings

Regular meetings shall be held once a month, or at the discretion of the Executive Committee. Special events may be arranged through the Executive Committee. There shall be at least four activities per year.

Article IX. Dues

The annual national dues of the student member shall be sent individually to the Society or may be transmitted by the Treasurer of the Chapter. Local dues of \$10 shall be collected annually by the Treasurer of the Chapter. Membership in the Chapter is limited to those who have paid local dues.

Article X. Chapter Reports

The Chapter shall send to the Department of Higher Education/Undergraduate Programs a chapter report of its activities. This report shall be submitted online in the Spring at least once every three years. The Society shall be informed promptly of the results of all elections of officers and Faculty Advisors.

Article XI. Amendments

These bylaws may be amended by a two-thirds vote of the members, provided that the amendments shall have been proposed at least one meeting previous to the time of voting. Such amendments shall confirm to the ACS regulations established for ACS student chapters.

Article XII: Non-Discrimination

The Student Chapter of the American Chemical Society at the University of Virginia does not restrict its membership, programs, or activities on the basis of age, color, disability, gender identity, marital status, national or ethnic origin, political affiliation, race, religion, sex (including pregnancy), sexual orientation, veteran status, and family and genetic information.

Article XII: Non-Affiliation Status

Although the CIO has members who are University students, and may have University employees associated or engaged in its activities and affairs, the organization is not a part of or an agency of the University. The CIO is a separate and independent organization which is responsible for and manages its own activities and affairs. The University does not direct, supervise or control the organization and is not responsible for the organization's contracts, acts or omissions. The CIO directs all of its own activities and affairs, including but not limited to transportation, travel, tournaments, fundraisers, or any other events. These activities or affairs may, at times, involve a certain amount of risk, and the CIO assumes all responsibility for any such risk. All persons associated with the CIO should ascertain whether they have adequate insurance independently or through the CIO to cover any such risk. Neither the University nor

the Commonwealth of Virginia provides insurance coverage or legal defense for any claims resulting from the affairs or activities of a CIO.